

STANDING RULES OF THE TIGER MARCHING BAND PARENTS ASSOCIATION

These standing rules are meant to supplement and further explain the bylaws of the Tiger Marching Band Parent Association. The Tiger Marching Band shall be referred to as TMB in this document; the Tiger Marching Band Parent Association will be referred to as the Association.

MEMBERSHIP FEES

Tiger Marching Band membership fees will be set during the development of the budget as described in the Association Bylaws and announced prior to the general association meeting held in May.

The Tiger Marching Band Handbook shall contain information on alternate financial arrangements.

STANDING COMMITTEES AND TEAM DIRECTOR RESPONSIBILITIES

Team Directors are voting members of the Association Board of Directors and as such should attend the regular monthly meeting. The responsibilities of the Team Directors have varied from year to year based on the needs of the Association and the individual strengths of the Team Directors

It is recommended that the Team Director chair as least one of the Standing Committee in their area. In the event a Standing Committee chairperson is not able to make a regular monthly meeting, their Team Director should handle their report.

It is the joint responsibility of the Officers and the Team Directors to recruit chairpersons for the Standing Committees in their area.

The current list of the Association's Standing Committees and the Team Directors responsible for those committees is as follows:

1. The Communications Director shall oversee:
 - a) Email
 - b) Website
 - c) Publicity
 - d) Spirit
 - e) Senior Night
 - f) Video Production
 - g) Band & Guard Parents
 - h) Photography
 - i) Other appropriate Communications functions

2. The Operations Director shall oversee:
 - a) Chaperones
 - b) Hospitality
 - c) Uniforms and Parade Wear

- d) Truck Rental, Equipment Crew and Drivers
 - e) Construction Crew
 - f) Other appropriate Operations functions
3. The Fundraising Director shall oversee:
- a) General Fundraising
 - b) Car Wash
 - c) 50/50 Raffle
 - d) Spirit wear & Yard Signs
 - e) Holiday Pops Concert
 - f) Other appropriate Fundraising functions

MEETINGS

The current regular monthly meeting date, as determined by the President in conjunction with the school staff and administration and the Association Board of Directors, is the second Monday of each month.

DISBURSEMENT OF FUNDS

Expense budgets for instruments and supplies (new instruments, instrument repairs, marching equipment, and instrument supplies) shall be capped at \$5000 for each fiscal year.

CONDOLENCES POLICY

Upon becoming aware of the death of a TMB student's family member, condolences shall be expressed in the following manner:

1. **Immediate Family Member (parent/guardian or sibling).** An emailed message shall be sent to our TMB general membership notifying them that we are extending our condolences to that family on behalf of our TMB organization. In addition, the TMB secretary will send a sympathy card plus floral type gift to be delivered to that family (cost shall be at the discretion of the officers). The TMB secretary will acknowledge what was sent at the next monthly TMB meeting to be included in the meeting minutes.
2. **Grandparent.** The TMB secretary will send a sympathy card to the family upon the death of a student's grandparent (there will be no emailed message to membership notifying of a grandparent's death) The TMB secretary will acknowledge that a card was sent at the next monthly TMB meeting to be included in the meeting minutes.
3. Condolences shall not extend to aunt/uncle unless they were the TMB student's guardian.
4. Condolences for TMB director and support staff's family members shall be at the discretion of the officers as deemed appropriate.

Date Approved: _____

_____ President

_____ Secretary